



New Auditor Portal Roles

Use this guide to understand the different user roles in the new NDIS Commission Auditor Portal and what each role can do.

Before you get started, you should know:

Make sure you are logged in to the **new NDIS Commission Auditor Portal** using **myID**. You will need access permissions as an Auditor or Audit Team Leader to view the application and complete audit actions. If you haven't yet logged in, follow the instructions on [Approved Quality Auditor login page](#).

Portal roles and tasks

Role Name	What does this role do?
Auditor	An employee of an audit organisation (Approved Quality Auditor), this person is responsible for witnessing and submitting an assessment on a registration application.
Lead Auditor	An employee of an audit organisation (Approved Quality Auditor), this person has the same responsibility of an 'Auditor' role and more. They are responsible for witnessing and submitting an assessment on a registration application and providing an audit recommendation.