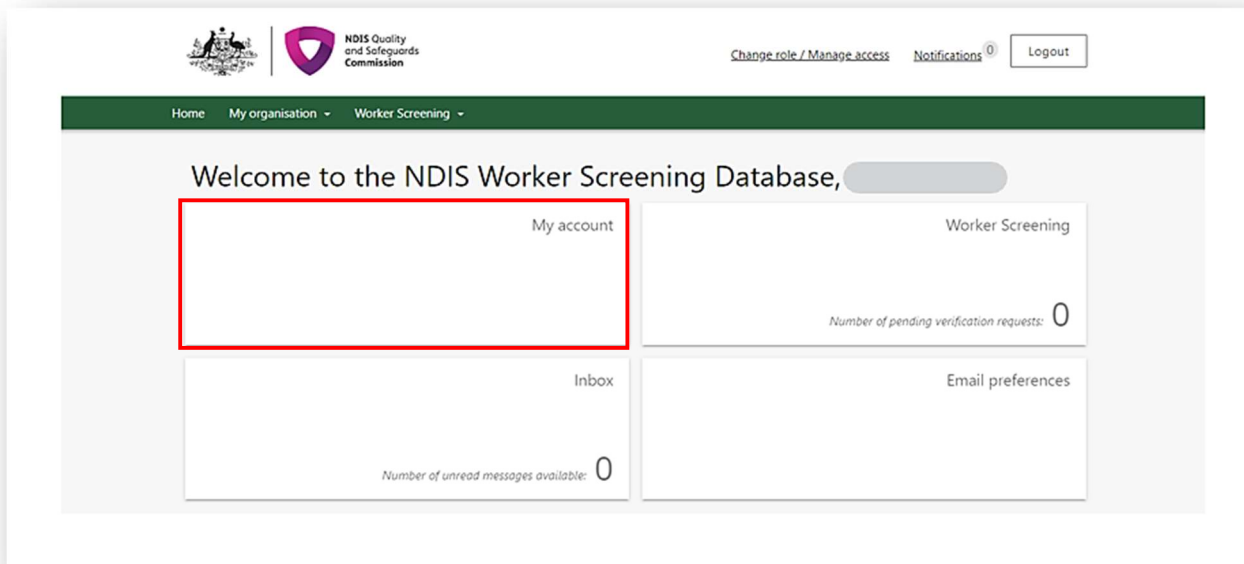


Find your employer ID number

Role required: **Worker Screening for Organisations**

The **Employer ID number** can take 24-48 hours to be updated in the Worker Screening Unit in your State or Territory.

1. Click on the box **My Account**.



2. On the left side menu, towards the top you will be able to see your **Employer ID number**.

Employer account

Employer ID: [redacted]
 Employer status: Active
 ABN: [redacted]
 Legal name: [redacted]
 Employer sector: Disability

Account details

About account

Employer ID: [redacted]
 Employer status: Active
 Status last updated: dd/mm/yyyy hh:mm
 04/01/2022 10:37:50 AM

Employer sector: Disability
 Account start date: dd/mm/yyyy
 04/01/2022
 Account end date: dd/mm/yyyy
 04/01/2121

Organisation business name

Business name: [redacted] **Update**

Organisation details

Australian Business Number (ABN): [redacted] Party type: Sole Trader
 Legal name: [redacted] **Update**
 Australian Company Number (ACN): [redacted]
 GST registered: No Registered as a charity with the Australian Charities and Not-for-profit Commission: No

Business contact details

Email address: [redacted] Phone number: [redacted] Fax number: [redacted]
 Website: [redacted]

Organisation address

Add the organisation's current physical address. **Add**

| Address | Address type | Status | Start date | End date |
|------------|--------------|--------|------------|----------|
| [redacted] | Physical | Active | 15/12/2021 | |